



Leicester
City Council

WARDS AFFECTED
All Wards

CABINET

30TH JANUARY, 2006

**SCHEME OF DELEGATION: REVIEW OF DECISIONS MADE AT
CORPORATE DIRECTOR LEVEL**

REPORT OF THE DIRECTOR OF RESOURCES, ACCESS AND DIVERSITY

1. PURPOSE OF REPORT

The purpose of this report is to provide Cabinet with a routine quarterly summary of decisions made at Corporate Director level in consultation with Cabinet Leads.

2. REPORT

At its meeting on the 30th June, 2005, Council resolved that the Town Clerk introduce a system whereby decisions made by the Chief Executive / Corporate Directors in consultation with relevant Cabinet Lead members are recorded and reported to Cabinet every three months. A first quarterly report for the period July to September was noted by Cabinet on the 24th October, 2005.

A summary of decisions made during the quarter October to December, 2005 is shown attached as **Appendix A**. This includes a summary of waivers of Contract Procedure Rules approved by the Town Clerk in accord with Contract Procedure Rules.

2. RECOMMENDATIONS

Cabinet is recommended to note and review the summary of decisions made at Corporate Director level in consultation with Cabinet Leads during the period October to December, 2005, as summarised in **Appendix A**.

3. HEADLINE FINANCIAL AND LEGAL IMPLICATIONS

There are no direct financial implications arising from this report.

Legal implications: it is within Cabinet's remit to keep under review and change its Scheme of Delegation as necessary.

Contract Procedure Rules may be waived by the Town Clerk after consultation with the relevant Cabinet Member(s) but these decisions must be reported to Cabinet for information (Contract Procedure Rule 4.2(b)).

OTHER IMPLICATIONS	YES/NO	Paragraph references within supporting information
Equal Opportunities	No	
Policy	No	
Sustainable and Environmental	No	
Crime and Disorder	No	
Human Rights Act	No	
Elderly/People on Low Income	No	

3. BACKGROUND PAPERS – LOCAL GOVERNMENT ACT 1972

The Council's Constitution, including Cabinet's Scheme of Delegation; and records received by the Town Clerk from Corporate Directors which have been used to compile this report.

4. CONSULTATIONS

Chief Executive and all Corporate Directors
Charles Poole, Service Director – Democratic Services
Frances Wake, Committee Services Manager

5. REPORT AUTHOR

Peter Nicholls, Service Director – Legal Services, x6302
Geoff Organ, Head of Corporate Procurement, Support and Income, x6014

DECISION STATUS

Key Decision	No
Reason	N/A
Appeared in Forward Plan	No
Executive or Council Decision	Executive (Cabinet)

APPENDIX A

DECISIONS MADE BY CORPORATE DIRECTORS / CHIEF EXECUTIVE IN CONSULTATION WITH CABINET LEADS DURING THE PERIOD OCTOBER TO DECEMBER, 2005.

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
13 th October	Proposal for safer routes in City Centre	R&C	Cllr. Mugglestone	Agreed	13 th October
13 th October	Consult on introducing pay and display parking in Allandale Road and Francis Street	R&C	Cllr. Mugglestone	Agreed	13 th October
13 th October	Officers accept ING's offer for Council's leasehold interest in the Haymarket Car Park and Theatre	R&C	Cllr. Mugglestone	Agreed	13 th October
25 th November	Joint Action Groups (JAG's). Feedback / reporting of local issues will be conducted through the theme groups.	R&C	Cllr. Farmer	Agreed	25 th November
25 th November	MF reiterated his commitment to ensure that he would increase the Crime and Disorder growth budget from £100k to £600k.	R&C	Cllr. Farmer	Agreed	25 th November
5 th December	Establish Cabinet Sub-Group to oversee a small cross departmental team. Project best located within the Housing Dept.	R&C	Cllr. Farmer	Agreed	5 th December

8 th December, 2005	The grouping of services for a few remaining aspects of the new Children and Adult and Community Departments.	Chief Executive	Councillors Blackmore and Scuplak	Agreed support	8 th December, 2005
14 th December	Revised programme of Festival decorations	R&C	Cllr. Mugglestone	Agreed	14 th December
19 th December, 2005	Agreement to take on the role of being accountable body in support of the Home Office Single Non-Emergency Number project, a joint project with the Police, Districts and County.	RAD	Councillors Coley and Grant	Agreed support	19 th December, 2005 and noted by Cabinet on 9 th January 2006 under the urgency procedure.
20 th December	Changes to integrated transport capital programme	R&C	Cllr. Mugglestone	Agreed	20 th December
20 th December	Changes to the capital programme 2005/6	R&C	Cllr. Mugglestone	Agreed	20 th December
20 th December	Commission gate to Market Place from Hotel Street	R&C	Cllr. Mugglestone	Agreed	20 th December

WAIVERS OF CONTRACT PROCEDURE RULES APPROVED BY THE TOWN CLERK DURING THE PERIOD SEPTEMBER TO NOVEMBER, 2005.

Date	Scheme	Contract Procedure Rule affected	Reason for waiver	Member who was consulted and gave support
3 rd Aug, 2005	2.1(a) Provision of Prince II training	Para 6	Contract Procedure Rules in force at the time of this waiver did not allow for the use of OGC contracts. This waiver allowed the use of OGC contracted service providers.	Cllr. Coley
N/a	2.1 (b) Provision of staff counselling and psychological support services	Para 6 and 7	To extend the use of a current contract (competitively tendered for ELLL, SCH and Housing Departments) to include the remaining departments of RAD, R&C and CEO. This approach demonstrated value for money is being achieved and consolidates all purchasing of this service into a single contract.	N/a as extension of existing contract
24 th Aug, 2005	2.1 (c) Demolition of part of former Mundella Community College site	Para 6.7 and 8	In order for LIFT to secure their funding, a clear site is required. Due to delays in negotiations with the preferred developer, LCC have agreed to commission the demolition. Timescales do not allow for the normal tender process. An existing select list contractor will be contracted to carry out the work.	Cllr. Coley
7 th Sept 2005	2.1 (d) Specialist residential care home services	Para 6 and 8	This allows for the transfer of NHS contractual arrangements to the City Council from 1 st October, 2005, when LCC become lead commissioner. The waiver only concerns existing service users and to avoid significant disruption the waiver was approved.	Cllr. Gill

Date	Scheme	Contract Procedure Rule affected	Reason for waiver	Member who was consulted and gave support
24 th June, 2005	2.1 (e) Audit service provision of 6 nominated projects	Para 6.1 and 6.2	Contract Procedure Rules require that at least 4 contractors shall be invited to tender. Due to the need to commission this work promptly the three consultants from the Council's select list were invited to tender. This resulted in a compliant bid which represented value for money.	Cllr. Coley